



# MVINet Authorized User Form

## Instructions

A MVInet security administrator (MSA) must complete this form to add a new authorized user, change a name for an existing authorized user, or delete a user's access to MVInet.

**All new authorized users, and users whose name has changed, are required to fill out, sign, and date a Texas Motor Vehicle Records Data Contract Data Use Agreement (DUA). By completing a DUA, the authorized user named in this form acknowledges this request to add them to the account or change their name, as applicable.** Deletion of an authorized user does not require a DUA.

For efficient processing, please click into each field and **type** in the requested information. Electronic signatures are preferred.

## Business Information

Legal Business Name

DBA (if applicable)

MVINet Account Number:

N/A – NEW MVInet ACCOUNT

## MVINet Authorized User Information

ENTER the Authorized User's FIRST NAME, M.I., & LAST NAME

## Select a User Action

Add New Authorized User

Change Name of Authorized User

User ID:

(required)

Delete User

User ID:

(required)

## Signature

MVINet Security Administrator printed name, signature, and date is **required**. *Digital/electronic signatures preferred.*

MVINet Security Administrator Printed Name

**SIGN HERE**

MVINet Security Administrator Signature

Date

Department Use Only