

Application for Access to Texas Motor Vehicle Information

Instructions

The Driver Privacy Protection Act (DPPA) restricts access to personal information on vehicle title and registration records. Complete this application to request approval for access to Texas motor vehicle data. The Texas Department of Motor Vehicles will contact applicants to inform them if they have been conditionally approved or denied. Applicants that have been conditionally approved will be provided with further information, including a contract for accessing Texas vehicle title and registration records. Payment should not be submitted with this application at this time.

Applicants applying on behalf of a business or entity must be at an executive management level (i.e. Owner, President, CEO, CIO, etc.). Your signature and a copy of your current government issued photo ID are required with this application to certify the statements are true and correct. A copy of the business or entity's state-issued professional license is required as requested on page 2 for the permitted use selected. Sole Proprietorships must provide a copy of their Assumed Name Certificate, if applicable.

Submit completed and signed form with copies of all applicable photo IDs, licenses or certificates, a permitted use on page 2 and any additional supporting documentation, if applicable, by email to VtrDataContracts@txdmv.gov or by mail to:

Texas Department of Motor Vehicles
Attn: VTR-VDM
4000 Jackson Avenue, Bldg. 1
Austin, TX 78731

Applicant Information

First Name	Middle Name	Last Name	Suffix
Business Address	City	State	ZIP
Job Title (Owner, President, CEO, CIO, etc.)	Email	Phone Number	
Legal Business Name – no abbreviations		Is this a sole proprietorship? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Doing Business As (DBA) (if applicable)			
Business Website (if applicable)		Federal Employer Identification Number (FEIN) (if applicable)	
Secretary of State Filing Number (if applicable)	Professional License Number (if applicable)	License Expiration Date (if applicable)	

Business Type – Check one of the following:

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Auction* | <input type="checkbox"/> Government - County | <input type="checkbox"/> Private Investigator* | <input type="checkbox"/> Used Automotive Parts Recycler (UAPR)* |
| <input type="checkbox"/> Bank/Credit Union* | <input type="checkbox"/> Government - State | <input type="checkbox"/> Salvage Dealer* | <input type="checkbox"/> Vehicle Dealer* |
| <input type="checkbox"/> Collection Agency | <input type="checkbox"/> Insurance Company* | <input type="checkbox"/> State University | <input type="checkbox"/> Wrecker Service* |
| <input type="checkbox"/> Government - City | <input type="checkbox"/> Metal Recycling Entity (MRE)* | <input type="checkbox"/> Toll Entity | <input type="checkbox"/> Other: _____ |

*Required to submit a copy of state-issued professional license

Business Reason for Access and Intended Use - attach a letter to this application if additional space is needed.

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Subcontractor Information – To be completed only by Government entities sharing data with a subcontractor.

First Name or Legal Business Name	Middle Name	Last Name
Business Address	City	State ZIP

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Permitted Use – Sign or print your initials on the appropriate line for your use of the requested information.

My authority to obtain vehicle information is for the permitted use noted below. I understand the use of the requested information is strictly limited to:

- _____ A governmental entity, including law enforcement (check applicable box):
- ☐ A government agency, including any court or law enforcement agency, in carrying out its functions.
 - ☐ A private person or entity acting on behalf of a government agency in carrying out the functions of the agency.
- _____ Use in connection with one of the following (check applicable box):
- ☐ Motor vehicle safety or motor vehicle operator safety.
 - ☐ Motor vehicle theft.
 - ☐ Motor vehicle emissions.
 - ☐ Motor vehicle product alterations, recalls or advisories.
 - ☐ Performance monitoring of motor vehicles, motor vehicle parts, or motor vehicle dealers.
 - ☐ Motor vehicle market research activities, including survey research.
 - ☐ Removal of non-owner records from the original owner records of a motor vehicle manufacturer to carry out the purposes of the Automobile Information Disclosure Act, the Anti Car Theft Act of 1992, and the Clean Air Act.
 - ☐ For child support enforcement.
 - ☐ Enforcement by the Texas Workforce Commission.
 - ☐ Voter registration or the administration of elections by the secretary of state.
- _____ Use in the normal course of business by a legitimate business or its authorized agent, but only to verify accuracy of personal information submitted by the individual; and, if the information is not correct, to obtain the correct information for the sole purpose of preventing fraud by, pursuing a legal remedy against or recovering on a debt or security interest against the individual. (Requestor must submit a copy of the business or entity's state-issued professional license to be verified against the issuing agency's records.)
- _____ In conjunction with a civil, criminal, administrative or arbitral proceeding in any court or government agency or before any self-regulatory body, including service of process, investigation in anticipation of litigation, execution or enforcement of a judgment or order, or under an order of any court. (Requestor must submit proof of legal proceeding or proof of anticipated proceeding.)
- _____ Use in research or in producing statistical reports, but **only if the personal information is NOT published, redisclosed, or used to contact any individual.** (Requestor must submit proof of employment in a research occupation.)
- _____ Use by an insurer or insurance support organization, a self-insured entity or as an authorized agent of the entity in connection with claims investigation activities, antifraud activities, rating or underwriting. (Requestor must submit a copy of the license issued by the Texas Department of Insurance or out-of-state equivalent, a copy of the license insurance support organization is working under, or proof of self-insurance.)
- _____ Use in providing notice to an owner of a towed or impounded vehicle. (Requestor must submit a copy of the license issued by the Texas Department of Licensing and Regulation or out-of-state equivalent.)
- _____ Use by a licensed private investigation agency or licensed security service authorized to use the information for a permitted purpose. (Requestor must submit a copy of the license issued by the Texas Department of Public Safety or out-of-state equivalent.)
- _____ Use in connection with the operation of a private toll transportation facility. (Requestor must submit documentation to relate the requested personal information with operation of a private toll transportation facility.)
- _____ Use by a consumer reporting agency, as defined by the Fair Credit Reporting Act, for a purpose permitted under that Act. (Requestor must submit documentation on official letterhead indicating a permitted use for personal information as defined by the Fair Credit Reporting Act.)

Resale and Redisclosure

Motor vehicle record information obtained by an authorized recipient for a permitted use may not be resold or redisclosed unless the information is provided to other authorized recipients and used only for the permitted use. Information obtained as a result of this request may not be resold or redisclosed in the same or substantially identical format as it is received from the TxDMV. Any original recipient is responsible for misuse of the motor vehicles records, regardless if they approved or were aware of subsequent transfers of the information.

An authorized recipient who resells or rediscloses motor vehicle records is required to maintain records of that transaction for a period of not less than five years. The department has the authority to request and review records kept by all authorized recipients. For further information regarding resale and redisclosure requirements, refer to the Texas Administrative Code, Rule §§217.127 and 217.128.

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Data Access and File Type Information

Request for any of the following access and/or data is subject to approval by the department and the specified use as indicated on page 2 of this application.

Batch Inquiries: Allows for multiple plate numbers or Vehicle Identification Numbers (VIN) to be submitted in a required batch format that is queried against the motor vehicle database with results returned in a batch. Escrow deposit of \$1,000, minimum balance of \$750 and \$23 per computer run plus \$0.12 per vehicle inquiry.

MVINet Access: Internet access to the motor vehicle database with the ability to query vehicle records by a plate number, VIN, placard number, and current or previous document number. Queries can be performed by one data element at a time or up to five license plate numbers at a time. Escrow deposit of \$200, minimum balance of \$150 and \$23 per month plus \$0.12 per vehicle record.

Masterfile: Contains over 30 million active and inactive registration and title records and provided via SFTP transfer. One-time fee of \$5,000 plus \$0.38 per 1,000 records.

Weekly Updates: Contains new and renewed vehicle registration and title records and provided via SFTP transfer. Escrow deposit of \$1,755 plus \$135 per week.

Dealer/Supplemental Files: Contains weekly transactions processed by dealers with a second file containing the dealers' information and provided via SFTP transfer. Data is available from May 4, 2009, forward and only available with the purchase of the Weekly Updates. Escrow deposit of \$1,235 plus \$95 per week.

Special Plates File: Contains the special plate records in the motor vehicle database. The file is updated daily and can be retrieved daily. Escrow deposit of \$1,235 plus \$95 per week.

eTAG File: Contains one record for each eTAG created on a given day, Vehicle Transfer Notifications (VTNs), and Plate to Owner (PTO) records and provided via SFTP transfer. Escrow deposit of \$845 plus \$65 per week. Frequency must be selected as daily or weekly and whether DPPA or Non-DPPA information is included.

Data Request – select all that apply

Record search options: ☐ MVINet Access ☐ Batch Inquiries

File types:

☐ Masterfile

☐ Special Plates File

☐ Weekly Updates with Dealer/Supplemental Files **OR** ☐ Weekly Updates without Dealer/Supplemental Files

☐ eTAG File - ☐ Weekly **OR** ☐ Daily **AND** ☐ DPPA **OR** ☐ Non-DPPA

Certification – State law makes falsifying information a third degree felony.

I certify that the statements on this application are true and correct and request the TxDMV provide me with the requested motor vehicle data access. **Violators can be prosecuted under Texas Transportation Code, Section 730.013 and Penal Code, Section 37.10.**

Printed Name of Applicant

Date

Signature of Applicant

Department Use Only

Staff recommendation: ☐ Approval ☐ Denial _____ Initials _____

Comments:

Open Complaints

Closed Complaints

Vehicle Titles and Registration Division Director Decision

☐ Approval ☐ Denial

Vehicle Titles and Registration Division Director Signature

Date

Deputy Executive Director Decision

☐ Approval ☐ Denial

Deputy Executive Director Signature

Date